

Higher Learning Commission
Criterion 1
Subcommittee Minutes
Thursday, October 20, 2011,

The Committee met at 1:30 pm with the following members attending:
Doug Simon, Betty Roers, Christine Olson, Ruthe Thompson, Louella Lofranco

The meeting began with introduction of its members.

The following handouts were distributed to give an overview on Criterion 1.

1. "The Proposed Criteria for Accreditation" Criterion One through Criterion five, from *Commission Releases Beta Version of Criteria Revision Initiative: Welcomes Further Comments*.
2. "Core Components" for Criterion 1 by Doug and Betty, which were posted at previous Higher Learning Commission meeting.
3. SMSU Mission and Goals

Criterion 1 along with its relation to other Criterion was discussed. It is evident the overlap between Criteria 1-5. However, the committee discussed the responsibilities for Criterion 1 and the information we needed to gather.

The committee added suggestions for evidence of each of the Core components. A revised list will be submitted to the Steering Committee and sent to the Subcommittee members.

Reviewing Core component 1A, it was suggested that many websites could be listed such as Student Handbook, etc which reference the mission statement. In addition, evidence could be demonstrated by showing direct relationship between the SMSU mission statement and Academic Programs and departments missions to indicate the mission guides SMSU operations. Also internal and external media could be cited as evidence to the mission guiding SMSU's operations.

Research instruments were discussed. What type of research can be used to demonstrate the institution's commitment to broad public interests? The question arose as to what is "public interest"? This discussion will be continued at the next meeting.

Could the following be used for gathering research?

- Contact Scott Ewing to see if SAFAC could list several survey questions such as:
 - What do you plan that would reach out to the region
 - What have you done relative to reaching out to the region
- Institutional Planning Day/Strategic Planning Day
- D2L survey for students

The deadline for the information to be submitted by the Criterion 1 committee to the Steering Committee is believed to be end of Spring 2012 semester.

The next committee meeting will be late Thurs afternoon and will be determined after the Steering committee meeting.

Submitted by Betty Roers